

This is how you can obtain a permit to install an onsite septic system.

THIS IS NOT A PERMIT. PLEASE DO NOT BEGIN CONSTRUCTION.

Your steps are:

1. Get a soil test done by a soil scientist. (List is available from the health dept.)
2. Apply for a septic permit and pay fee (\$100new \$50replace good for one year).
3. Bring a simple floor plan of your home, and a copy of your deed.
4. Contact an installer “certified” by the Orange County Health Department (Installer lists are available from the health department).
5. Give the installer the system requirements*. (This will be provided to you once we have your soil report and application).

*System requirements give minimum specs on the size and types of septic systems your lot can use according to the soil report. If any changes have been made to the soil evaluation site, such as soil removal or the addition of soil, or ANY other earth moving, after the soil test was done these system requirements will not apply and a new soil analysis will be required. You may NOT move your absorption area without a soil evaluation! The absorption area must go over the site described on the soil report.

Then:

- The installer will plan the layout of the system and place stakes or other markers at the site to indicate the location of the system components based on the type and size of the system.

After this has been completed, the Orange County Health Department will:

- Visit your site and review your site plan (and request corrections from installer, if needed).
- Issue (or deny) a permit

After the permit is issued:

- Construction may begin provided that soil moisture is acceptable. The installer is responsible for making this determination using a plasticity test at the proposed trench depth. If there are questions, please contact the health department.
- The installer must call the health department for an inspection 48 hours before final cover. If this is not possible there are policies for photo documentation before cover.
- The Health Department will meet the installer at the site for final inspection, and the process is complete.

NOTE: THE SEWAGE DISPOSAL FACILITIES FOR A PROPERTY MUST BE INSTALLED AS OUTLINED ON THE SYSTEM REQUIREMENTS AND IN ACCORDANCE WITH 410 IAC 6-8.3 AND THE ORANGE COUNTY SEWAGE DISPOSAL ORDINANCE NO. 2012-3. THE ISSUANCE OF A PERMIT DOES NOT CONSTITUTE ASSUPMTION BY THE ORANGE COUNTY HEALTH DEPARTMENT OR ITS EMPLOYEES OF LIABILITY FOR THE IMPROPER INSTALLATION OR FAILURE OF ANY SEWAGE DISPOSAL SYSTEM.